



NATIONAL RIFLE ASSOCIATION

14 August 2017

Dear Trader

Trafalgar Meeting at Bisley – Arms Fair

Following the success of the Trade Fair at the Phoenix Meeting, the Arms Fair at the Trafalgar Meeting will be held at Bisley from Saturday 21st October to Sunday 22nd October 2017. The event will also be held in a marquee, as was The Phoenix with outdoor stands positioned on 'Monument Lawn'. Please see attached plan and booking form.

I would like to highlight the following:-

- (1) Set up will be from 09:00 – 19:00hrs on Friday 20th October Only. No set up will be allowed on Saturday 21st October.
- (2) The show will open from 08:00 hrs – 19:00hrs on Saturday 21st October, and 08:00 hrs – 15:00 hrs on Sunday 22nd October. All stands are to be cleared by 19:00 hrs on Sunday 22nd October 2017.
- (3) Table space and outdoor stands can be reserved on a 'first come, first served' basis as per attached plan. **Reservations are only confirmed on receipt of full payment to NRA.**
- (4) Marquee Table space is based on 2m x 2m trade space.
- (5) Outdoor Trade Stand based on 6m x 4m space. Additional trade space may be provided subject to availability and agreed rates, please contact NRA to confirm additional space. Exhibitor to provide gazebo, tables & chairs etc.
- (6) Trade Stand fees include 1 x 13 amp electrical power supply per trade space.
 - Additional power supplies for the duration of the show can be provided subject to availability, on following price basis;
 - i. £50.00 + VAT per additional 13 amp.
 - ii. £85.00 + VAT per 16 amp.
 - iii. £125.00 + VAT per 32 amp.
- (7) NRA overnight security will be provided inside the marquee and outdoor trade area, on Friday and Saturday nights. In response to queries with regards to traders needing to secure their stands overnight due to RFD requirements, the following arrangements have been made,
 - All show traders must wear trade show wristbands provided at all times. Anyone not showing a valid wristband will not be permitted to enter the exhibition area, outside of normal trading hours.
 - On-site security will be provided by the NRA with security guards patrolling the trade show facilities outside of opening hours, to control access of authorised persons only, and to protect the facility.
 - Exhibitors are wholly responsible for their own security arrangements for their licensable product.
 - RFD holders who are required to secure their stands on 24 hour basis may do so as required, however all 'Traders Security Personnel' must be identifiable to NRA Security with valid wrist band for access into trading area outside of trading hours. No accommodation facilities within the exhibition area are provided by the National Rifle Association.
 - RFD License holders will, at all times strictly abide by the terms and conditions of such certificates and any other official published guidelines relevant to the possession & security of firearms and licensable product.



NATIONAL RIFLE ASSOCIATION

- Exhibitors are responsible for the security of their exhibits and property at all times and are advised to insure their exhibits against such loss or damage including risk of fire.
- (8) Outdoor Trade Stands include traders camping / caravan / stock vehicle (maximum 3 Ton) parking, behind their stand.
- (9) We will be promoting our Arms Fair to the NRA membership, members of our affiliated clubs and will use our extensive social media channels that reach up to 60,000 per week

Accommodation reservations for the duration of the Trade Fair are available on-line via www.nra.org.uk and follow links to Accommodation Bookings.

Yours sincerely

Chris Dyers
Commercial Operations Manager